

Department:  
 Department Title:  
 Name of Requester:  
 Email:  
 Telephone number:

<b>EQUIPMENT AVAILABLE</b>	# of units	Day Needed
<b>Regular TVs</b>		
27" TV		
32" TV		
37" TV (comes with hydraulic lift)		
<b>HDTVs</b>		
22" LCD Monitor/TV 16:9 Ratio 1400x900		
32" LCD HDTV 16:9 Ratio 1366 x 768		
40" LCD HDTV 16:9 Ratio 1920 x 1080		
<i>Larger Display (46" or 61" note here)</i>		
<b>Projectors all 1024x768 resolution</b>		
1500 Lumens Projector – 75 or less people or dark room		
2100 Lumens Projector – 76 – 125 people or moderately lit room		
2600 Lumens Projector – 126 – 200 people or well lit room		
3200 Lumens Projector – 200+ people or brightly lit room		
Brighter, Short Throw or SXGA+ Projector (note here)		
Overhead Projector (for transparencies)		
<b>Projection Screens</b>		
5'x4' 25 people or less		
6'x6' 26-50 people		
7'x7' 50-75 people		
8'x8' 75-100 people		
10'x10' 100-150 people		
12'x12' 150 people+		
<i>Larger Screen (note)</i>		
<i>Rear Projection (10'x10')</i>		
<b>DVD/VHS Players</b>		
DVD Player		
DVD Multi-Standard Player		
VHS Player		
VHS Multi-Standard Player		
<i>Other players(note here)</i>		

<b>EQUIPMENT AVAILABLE Cont'd</b>	# units	Days needed
<b>Audio Equipment</b>		
Dual CD Player (Requires PA System)		
Sm. Audio System c/w 2-Speakers, 1-Mixer/Amp less than 100		
Lg. Audio System c/w 2-Speakers, 1-Mixer/Amp, more than 100		
Subwoofers (for dance)		
Mini Speakers (for gaming or small rooms)		
Wired handheld mic		
Wireless Headset, Collar or Lapel Mic		
Wireless Handheld Mic		
Podium Mic (see podium on next page if needed)		
Portable PA w/mic – less than 50 people		
<b>Dance/Gaming</b>		
Buzzer system (for gaming)		
Dance Lighting		
Fog Machine		
Bubble Machine		
Podium		
<b>Computers (w/wifi)</b>		
Basic small form factor PC p4 1gb ram 30gb Hard Drive		
Performance Desktop PC Dual Core 16GBHD 4gb RAM DVDRW		
Basic Notebook Computer P3 1GHz 30GBHD 256MB RAM CDrom 10" Touch Screen		
Performance Notebook Computer P4 3GHz 60GBHD 1gb RAM DVDRW 15" Screen		
Accessories (note)		
<b>Printers</b>		
15 ppm B/W Laser Printer		